
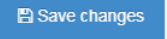


Objective

- > To set section's visibility state



How To: set section visibility

1. Locate the section you want to edit
2. Select "edit section" under the  button
3. Under the "General" tab, please locate "Section options"
4. Untick the ticked box next to "Show in navigation" (see fig:1)
5. Once the box is unticked, scroll to the bottom of the page and click on  button.
6. Your folder will now look like the folder(s) shown on **fig.2** and will not be included in the menu.

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General section details

Name * A

Status

Section options

- Show in navigation
- Archive section
- eForm section

Advanced settings

Keywords

Figure 1: Setting the section to not show in navigation

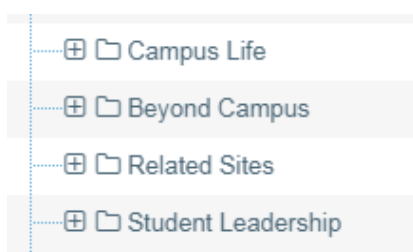


Figure 2: Sections that are invisible to the navigation.