

## Objective – Aside

- > To display newsletter(s)/handbook(s) related to the sites on the aside.



### How To-Add a Handbook

1. Locate the “**Aside**” section, and click “**Create Content**” from the dropdown(see fig: 1)
2. Select the template from the list. (see fig. 2)
3. Enter the **name** of the Newsletter/Handbook (this will be used as a heading), **Image**(Cover),and a **link** to the PDF handbook. (see fig: 3)
4. Click “**Save changes and Approve**”

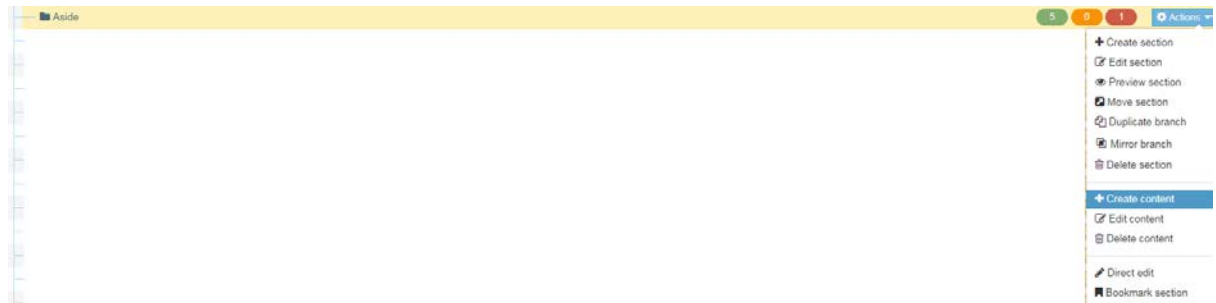


Figure 1: Add content to Aside

### Choose content type

Display  records

Content type ^	Content description ⇅
RD Gateway Main 4 Cells	
RD Left Drawer v4	
RD Page Unlimited Content v4 Page content for responsive designs	Page content for responsive designs
Rhodes Events Rhodes Events	Rhodes Events
Site Colour Show content from a child section called site_design	Show content from a child section called site_design
v5 Handbook	

Figure 2: Select the template

Content type : v5 Handbook

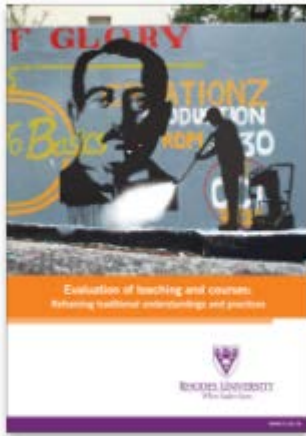
Name \*

Handbook image \*

Handbook link \*

Figure 3: The template elements

## Evaluation booklet 2016



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Figure 4: Handbook as seen on the front end